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20 JUL 1962

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TO:



DD/I

Information

DD/R # 375-62

FROM: Budget Division

1. Preparation of the FY 1964 Budget cannot begin until allowances for FY 1963 funds and personnel are approved and FY 1964 policy is confirmed by the Deputy Director. The memorandum requesting specific allowances has been coordinated and will be presented and discussed with the DDCI early next week.

2. In addition to the FY 1963 levels, it is also the wish of the Financial Policy and Budget Committee and the Comptroller to provide the DDCI with those major items that are anticipated cannot be done in FY 1964 under the policy of holding the line to FY 1963 fund and personnel levels.

3. Attached herewith are the listings of FY 1964 preliminary estimates as received by this Office. It is requested that these lists be reviewed by the principals of the Financial Policy and Budget Committee and that those items which members are prepared to have presented to the DDCI by the Comptroller be indicated by asterisks. Additional items should be added as appropriate.

4. Because of the shortness of time, a special meeting of the Financial Policy and Budget Committee will be called for 11 a. m. Monday, 23 July, to review the finalized listings. Your cooperation is appreciated.

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Chief, Budget Division

Attachments

